

# REUTILIZATION CUSTOMER WANT LIST MATCH AGAINST CURRENT INVENTORY GUIDE

This guide is for Defense Reutilization and Marketing Service (DRMS) Reutilization customers who are using a .mil server and wish to submit an automated Want List against Due-In notices to the DRMO.

Use this guide to assist you when submitting your Want Lists – references in the guide are not clickable (Demo only).

We encourage all Reutilization customers to use the automatic Want List Match against the current inventory for all needed items whether for a few needed items or thousands. Benefits to using the Automated Want list application includes: workload reduction, schedule your want lists, receive notices via email daily of status of want list, and the option to submit MILSTRIPs (Order) for items found.

Once items are entered in DAISY (inventory), MILSTRIPS (orders) are honored on a first-come, first-ordered within a defined screening timeframe; therefore, there is no guarantee that another customer won't submit a MILSTRIP prior to your request. All customers must submit their orders under the current R/T/D screening cycle rules. In other words, a Federal or Donation Customer may only submit a request for an item once it enters FEDS. DoD customers must respect the guidance that applies to an item once it rolls into the GSA cycle and should go through GSA to request an item if other than a high priority request.

Customers may only submit Want Lists for items they are authorized to screen and requisition. Note: Only Accountable Supply Officer may provide MILSTRIP Requisition Numbers for items ordered.

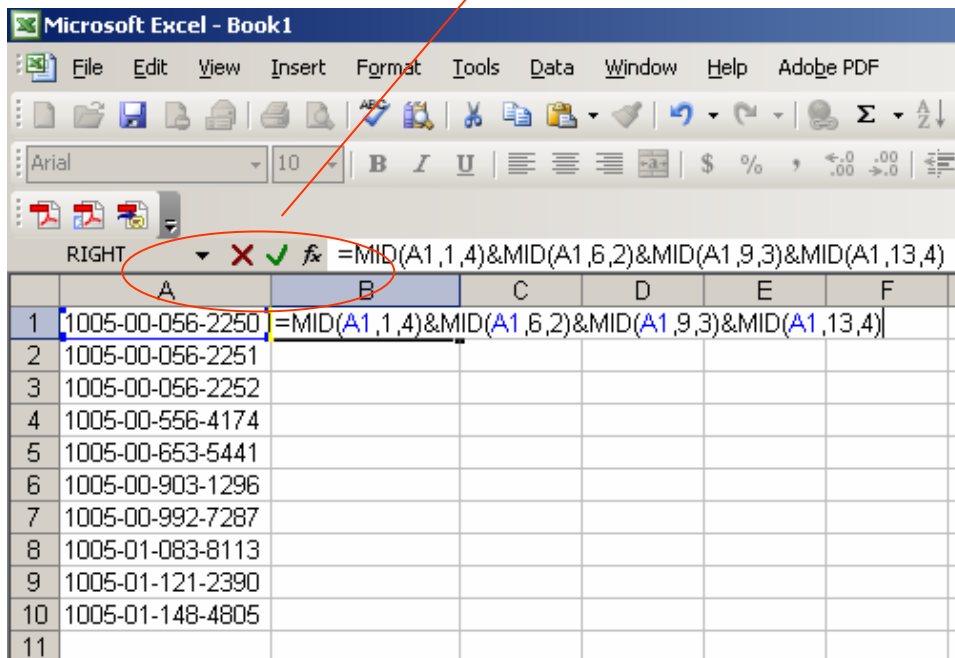
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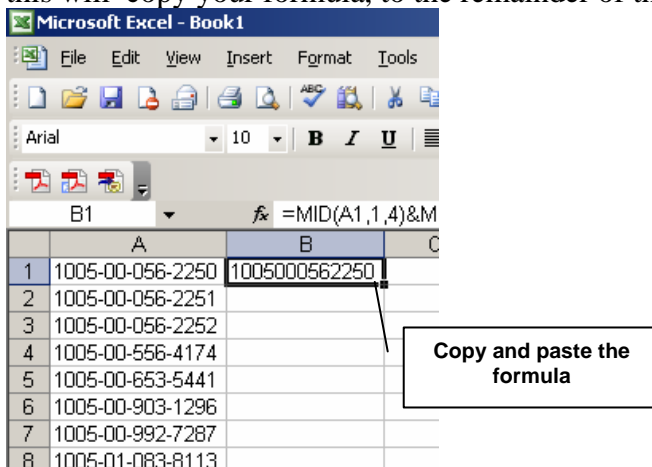
Step 1. Before you begin your want list, you will want to have your list of National Item Identification Numbers (NIIN), which are the last 9 characters of a National Stock Number ready. For those customers who normally work with their inventory in NSN form and possibly in Excel spreadsheets, the follow conversion will need to be done prior to input into the want list:

**INSTRUCTIONS ON HOW TO CONVERT A LIST OF NSNs IN AN EXCEL SPREADSHEET TO A LIST OF NIINs-IN A “TEXT” FORMAT:**

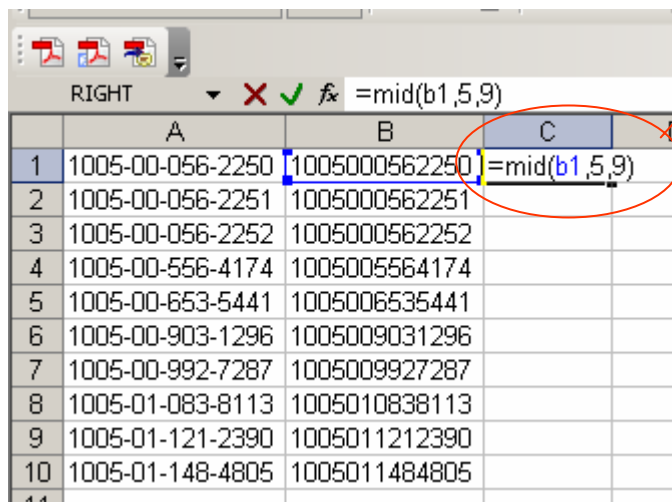
- First start with a list of NSN’s, There cannot be any spaces within your list. (no empty rows)
- Go to the first available row in the next column, in this case row 1 of column B-type in the following formula: =MID(A1,1,4)&MID(A1,6,2)&MID(A1,9,3)&MID(A1,13,4) hit ENTER
- This will take the dashes out of the first NSN



- Now you want to copy this formula to the remainder of the NSNs. First “Copy” the NSN you just created, then Hit Shift/Control/End/Paste- this will copy your formula, to the remainder of the NSNs

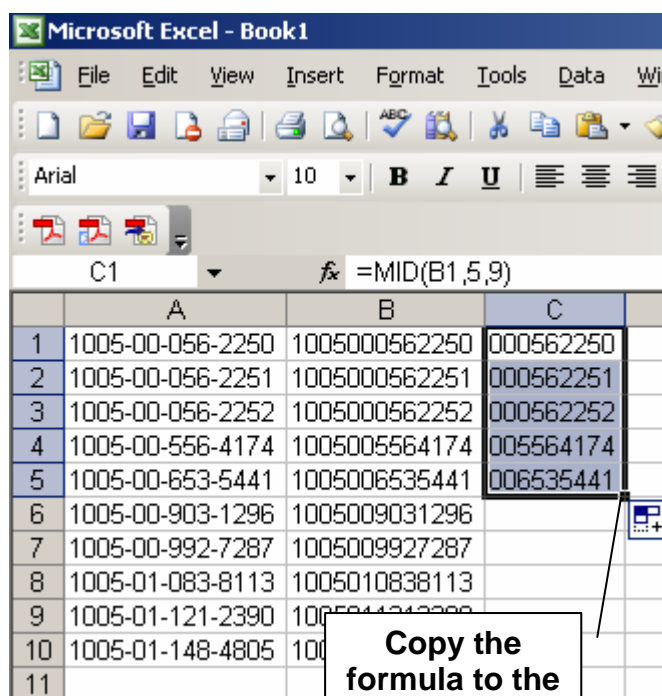


- e. Now you must change the NSN's to NIIN's-Go to the next available row in the next column, in this case row 1 of column C – type in the following formula: =MID(B1,5,9) hit ENTER



	A	B	C
1	1005-00-056-2250	1005000562250	=MID(B1,5,9)
2	1005-00-056-2251	1005000562251	
3	1005-00-056-2252	1005000562252	
4	1005-00-556-4174	1005005564174	
5	1005-00-653-5441	1005006535441	
6	1005-00-903-1296	1005009031296	
7	1005-00-992-7287	1005009927287	
8	1005-01-083-8113	1005010838113	
9	1005-01-121-2390	1005011212390	
10	1005-01-148-4805	1005011484805	

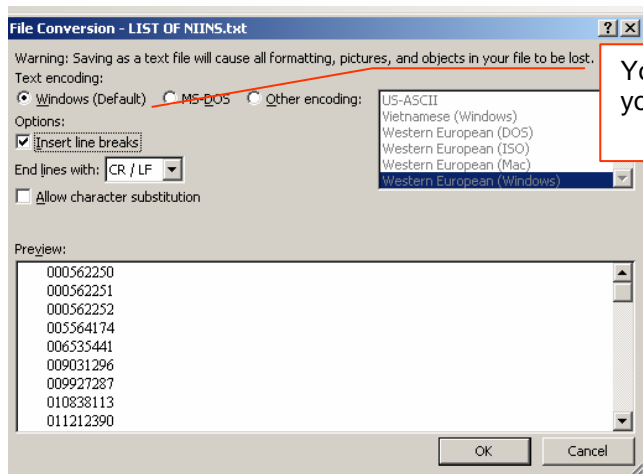
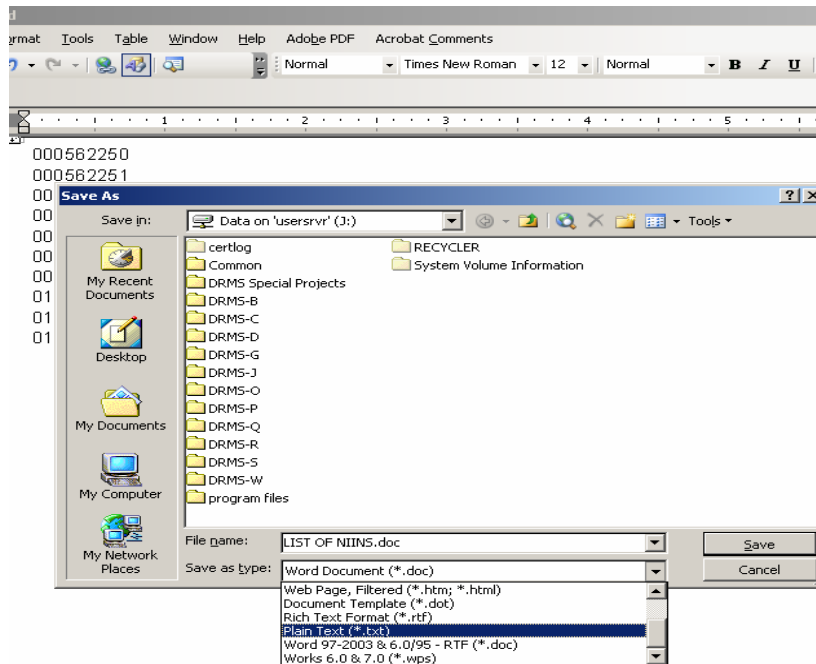
- f. Now you want to copy this formula to the remainder of the NSNs. First “Copy” the NSN you just created, then Hit Shift/Control/End/Paste- this will copy your formula, to the remainder of the NSNs



	A	B	C
1	1005-00-056-2250	1005000562250	000562250
2	1005-00-056-2251	1005000562251	000562251
3	1005-00-056-2252	1005000562252	000562252
4	1005-00-556-4174	1005005564174	005564174
5	1005-00-653-5441	1005006535441	006535441
6	1005-00-903-1296	1005009031296	
7	1005-00-992-7287	1005009927287	
8	1005-01-083-8113	1005010838113	
9	1005-01-121-2390	1005011212390	
10	1005-01-148-4805	1005011484805	
11			

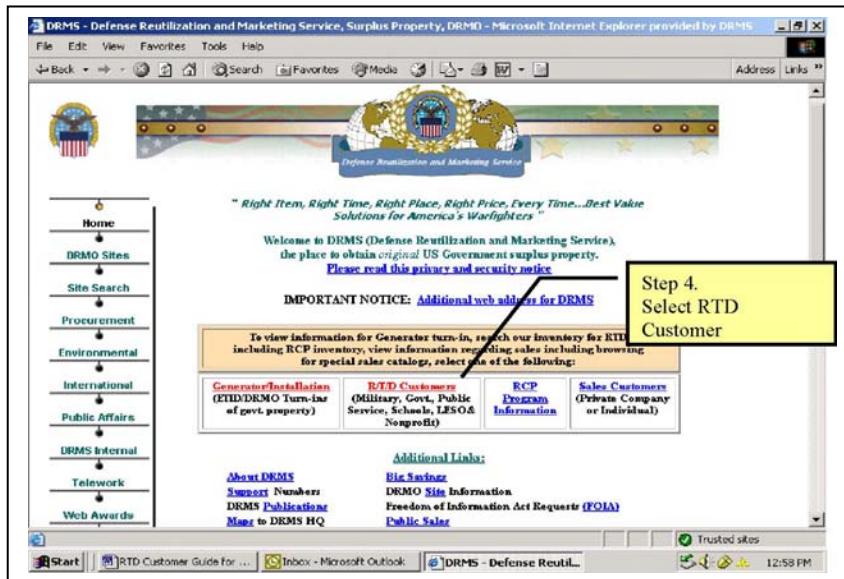
**Copy the  
formula to the  
remainder of  
the list!**

- g. Now all you have to do is save it- Click on the final column of NIINs - Click on Edit, then Copy  
Open a Word Document - Click on Edit, then Paste - Click on File, Save As (you must save in a “text” type format)

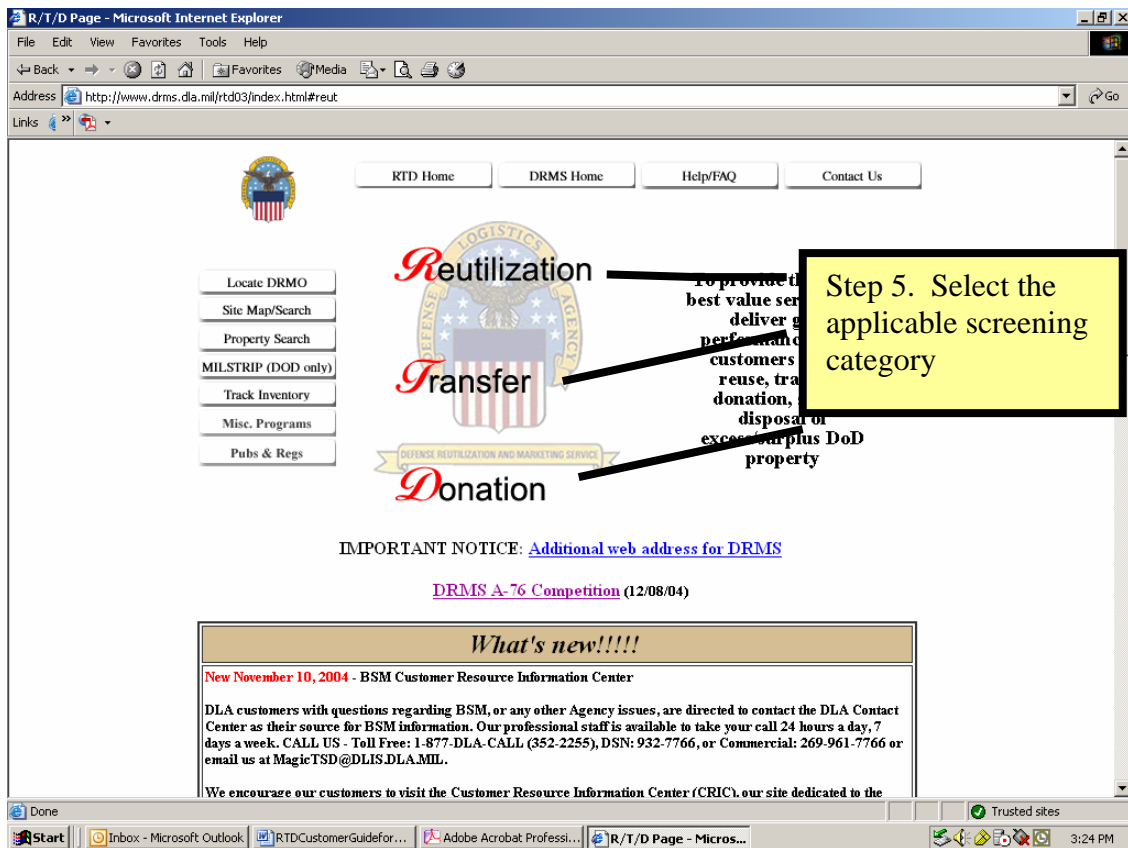


You will receive this warning,  
you MUST check insert line  
breaks

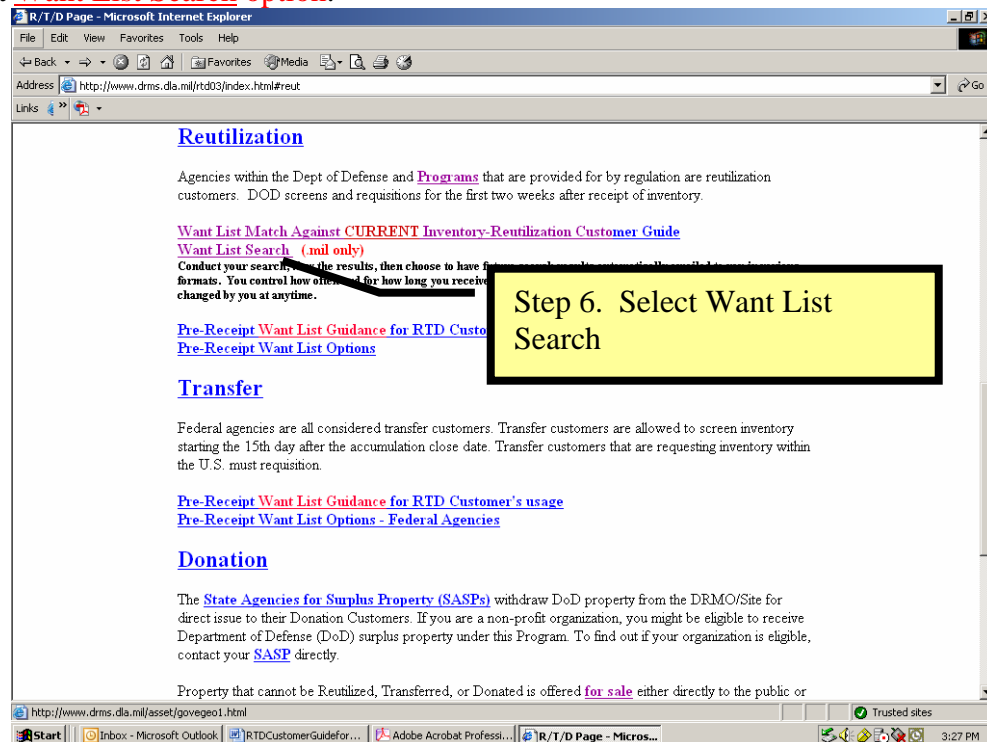
Step 2. Go to the DRMS Web Site: [www.drms.dla.mil](http://www.drms.dla.mil)



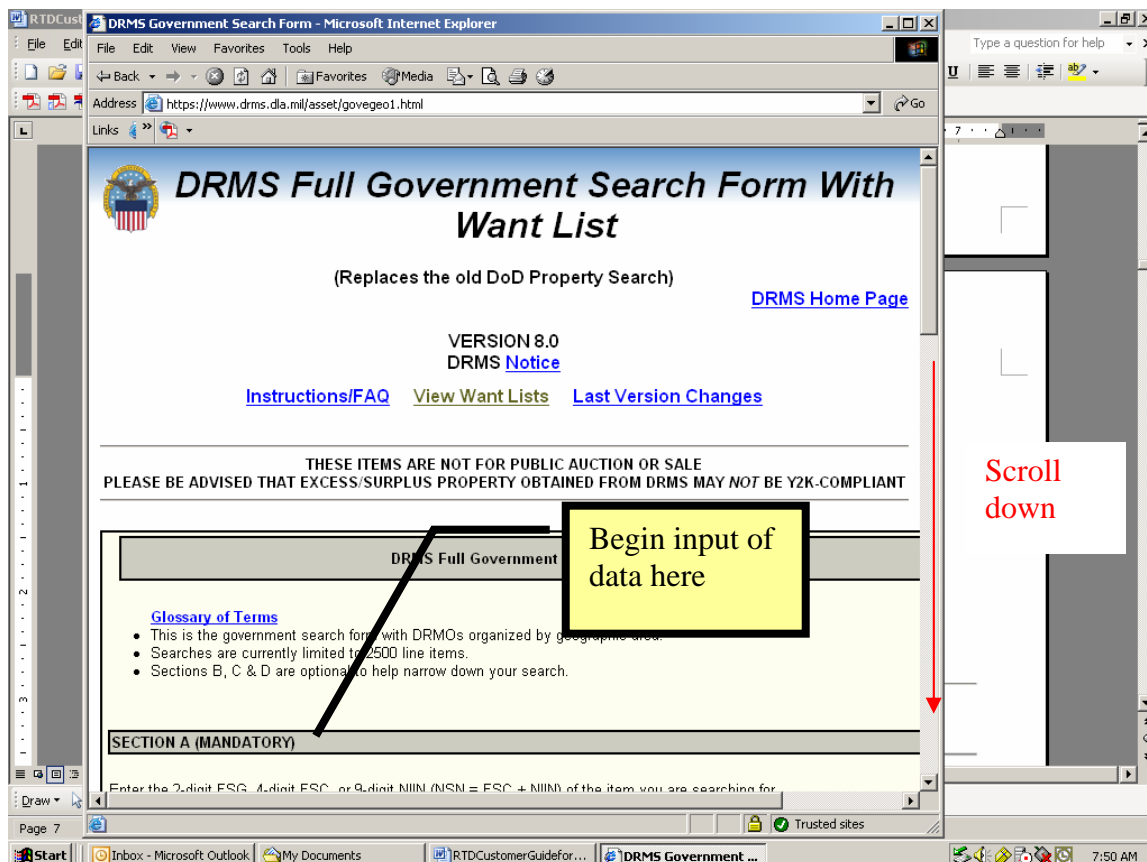
Step 3. Select the applicable Screening Category: Reutilization, Transfer, or Donation.



Step 4. Select **Want List Search** option.



Step 5. Fill in the necessary data for your want list.



DRMS Government Search Form - Microsoft Internet Explorer

Address: <https://www.drms.dla.mil/asset/govegeo1.html>

Sections B, C & D are optional to help narrow down your search.

**SECTION A (MANDATORY)**

Enter the 2-digit FSG, 4-digit FSC, or 9-digit NIIN (NSN = FSC + NIIN) of the item you are searching for. This is an efficient method to search DRMS property.

(Required) DoDAAC:  [Find your DoDAAC](#) [Check Milstrip Eligibility](#)

Up to 8 Federal Supply Classes (FSC):  [Find FSCs by Keyword](#)  
(2 or 4 digits separated by a space)

NIIN:

NIIN File Upload (.txt files only):

Product Name:  (examples: chair, chair wood)  
☒ Smart Word Search ☐ Includes ☐ Equals ☐ Starts With

DTID Number:   
 Enter all or part of the Disposal Turn-In Document Number

RTD Screening Cycle: ☒ ALL ☐ DoD ☐ GSA ☐ Donation ☐ RTD2 ☐ FEPP  
 (Selection of 'ALL' will query items in all of these RTD cycles)  
 Note: DoD Milstrip requests can only be made against items in the two DoD and FEPP cycles unless the Priority is 1-3.

Sort By: ☐ Cycle Date ☐ Cycle ☒ FSC ☐ NIIN ☐ DRMO ☐ Photo ☐ Product Name ☐ DTID

You may run a query for a single Federal Supply Group or Class, National Stock Number or Product Name.

If you have a large quantity of NIINS, and you created a list in Step 1 and 2, Hit the "Browse" button to upload.

You may also choose how you want your results sorted.

DRMS Government Search Form - Microsoft Internet Explorer

Address: <https://www.drms.dla.mil/asset/govegeo1.html>

**SECTION C (OPTIONAL)**

Currently DoD/DRMS has items in various conditions. You must call the sites who have the item to verify the condition.

Supply condition code: ☒ A, ☒ B, ☒ C, ☒ D, ☒ E, ☒ F, ☒ G, ☒ H

Disposal condition code: ☐ 1, ☐ 1-4, ☒ Any

**SECTION D (OPTIONAL)**

The search can be conducted by the location of the property. Sites are listed by geographic area.

Please select DRMS site(s) for search or NO selection for all. To select a site, highlight the name within the list. To select more than one site then hold down the CTRL key and select another site. Selecting a geographic area will search all the sites within that geographic area.

Hold down the CTRL key to select multiple items from the list.

**NORTHEAST USA**  
 ALL IN NORTHEAST USA  
 DRUM NY  
 GROTON CT  
 LAKEHURST NJ  
 LETTERKENNY PA  
 MEADE MD  
 MECHANISBERG PA  
 NORFOLK VA  
 PORTSMOUTH NH  
 RICHMOND VA  
 RIPL ABERDEEN  
 RIPL DOVER  
 RIPL MCGUIRE  
 RIPL PATUXENT RIVER

You may further define your search criteria by condition code and location of the DRMOs

After you have uploaded your file and defined your query options, Select: "Submit Search"



Step 6. Within a minute, you should get the results of your query.

**Product Search For Government RT&D - Microsoft Internet Explorer**

Address: <https://www.drms.dla.mil/htbin/Fgovernment2>

**Want List**

[Schedule](#) this search which will notify you when property enters the DRMS/D

**Milstrip**

[Milstrip](#) the property listed below.

More Info **Legend:** N = ASN Data, + = DRMO Added Info, P = Photo, O = Other

RTD Screening Cycle: ALL  
Sort By: FSC  
NIIN : 009350422  
Supply Condition Code between A and H.  
Disposal Condition Code between 1 and 9.

Page: 1

MORE INFO	CYCLE	DAYS LEFT	SITE	PRODUCT NAME	NATIONAL STOCK NUMBER	TURN-IN DOCUMENT	I A L Z	MSDS NO	QTY AVAIL	P
<a href="#">N</a>	<a href="#">GSA</a>	16	<a href="#">JACKSON</a>	COT, FOLDING	7105009350422	W37QSB51310001	<a href="#">A</a>		25	
<a href="#">N</a>	<a href="#">DOD</a>	2	<a href="#">MEADE</a>	COT, FOLDING	7105009350422	M1440051370179	<a href="#">A</a>		3	
<a href="#">N</a>	<a href="#">DOD</a>	9	<a href="#">POLK</a>	COT, FOLDING	7105009350422	W811MM51435001	<a href="#">A</a>		20	
<a href="#">N</a>	<a href="#">DOD</a>	2	<a href="#">COLUMBUS</a>	COT, FOLDING	7105009350422	W91P6F50880010	<a href="#">A</a>		1	
<a href="#">N</a>	<a href="#">FEPP</a>	37	<a href="#">PUSAN KOREA</a>	COT, FOLDING	7105009350422	W91B6951102000	<a href="#">A</a>		480	
<a href="#">N</a>	<a href="#">FEPP</a>	37	<a href="#">PUSAN KOREA</a>	COT, FOLDING	7105009350422	W81W1R431502AA	<a href="#">A</a>		8	
<a href="#">N</a>	<a href="#">GSA</a>	16	<a href="#">CAMPBELL</a>	COT, FOLDING	7105009350422	W90L8K51290001	<a href="#">A</a>		34	
<a href="#">N</a>	<a href="#">DOD</a>	2	<a href="#">CAMPE</a>							
<a href="#">N</a>	<a href="#">DOD</a>	2	<a href="#">HOOD</a>							
<a href="#">N</a>	<a href="#">GSA</a>	2	<a href="#">GROTON</a>							
<a href="#">N</a>	<a href="#">GSA</a>	2	<a href="#">SPARTAN</a>							
<a href="#">N</a>	<a href="#">GSA</a>	9	<a href="#">TEXAS</a>							
<a href="#">N</a>	<a href="#">GSA</a>	9	<a href="#">DTID</a>							

Anything hi-lighted in Blue is clickable and will provide additional information about the Generating Activity, the DRMO, the item by clicking on specific DTID condition code, etc....

Step 7. To schedule your Want List automatic run, you must provide specific information.

**Query Submission Form for Want List System - Microsoft Internet Explorer**

Address: <https://www.drms.dla.mil/htbin/wantlist/wantlist.pl?ftype=fgov&revise=Fgovego%2Ehtml&wtype=18&NMR=sc4400&FSC=8&NIIN=0110092568Name=8nameInfo=48&DTID=8&cycle=18>

**Want List Form**

[Instructions/FAQ](#) [Search](#) [View Want Lists](#) [Last Version Chg](#)

[DRMS Home Page](#)

Use this form to enter user information.

**Want List Wizard**

Step 1 - Enter your Email Address  
Step 2 - Enter your contact information  
Step 3 - Select file type and how often you would like to receive your Want List results  
Step 4 - Click "View Want Lists" then choose the Want List you would like to have activated by clicking "Activate Want List"  
Step 5 - Enter the confirmation code that was emailed to you

In order to maintain your Want List, the following information is required.

DoDAAC SC4400

(Required) Email Address \*

\* The email address entered will be sent the results of the scheduled Want List query.

Next

For RTD Program information/comments, contact: (via e-mail) [DLA Customer Contact Center](#), or phone (Comm.) 1-877-352-2255

For Application/Technical Support, contact (via e-mail) [DRMS Helpdesk](#), or phone (Comm.) 269-961-4999; (DSN) 932-4999

Step 8. You must now provide additional information about the POC and telephone number. The address will automatically appear if your DoDAAC is valid. (DoDAAC feed is from DAAS).

This additional information indicates you are interested in an item and will be used by DRMO personnel. The DRMO personnel will know whom to contact.

Remember, when you built your NIINs in a Word Document Text Only File and we recommend you breakout large lists into several files? It simply makes it easier if you wish to have several employees managed specific items. You may also schedule the same Want List for several of your personnel. If you wish to do this, you must click on the SCHEDULE button and go through the schedule information process for each person.

Query Submission Form for Want List System - Microsoft Internet Explorer provided by DRMS

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address Links

### Want List Form

[DRMS Home Page](#)

[Instructions](#) [Search](#) [View Want Lists](#) [Last Version Changes](#)

Use this form to enter user information.

In order to maintain your Want List, some of the following information is required.

(Required) Point of Contact: Carol Fix

Organization: DEF REUTILIZATION MKTG SERVICE RCP

(Required) POC Telephone: 269-111-1111

POC Fax: 269-111-2222

Dodaac Street: 74 N WASHINGTON SEE TAC 2 FOR SHIPPING INSTRUCTIONS

Dodaac City: BATTLE CREEK

Dodaac State: MI

Dodaac Zip: 49017-3092

Dodaac Country: USA

Next

Done

Start RTD Customer ... Deleted Items ... RE: Want List ... PreReceipt Sea... Query Submis...

1:50 PM

Query Submission Form for Want List System - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail

Address: <https://www.drms.dla.mil/hzbin/wantlist/wantlist.pl>

Links

NOTE: Daily search results are emailed Monday through Saturday. Weekly search results are emailed on Monday. The results of your initial search (before scheduling) are all items in the inventory, regardless of the Date Entered Inventory. Daily property results will only display new property that has entered inventory within the last 24 hours. Weekly property results will only display items that entered inventory within the last 7 days.

What format would you like to receive the data in?

Frequency of Notification: ☒ Daily ☐ Weekly

Duration of Notification:

Send notification when no results are found:

You will be notified (email) when your search is to expire. Upon receipt of the notification, you may choose to continue your subscription, or do nothing and the scheduled search expires.

The Search Parameters You Specified Are:	
FSC:	Unspecified
NIIN:	009350422
Product Name:	Unspecified
Date Entered Inventory:	Unspecified
Supply Condition Code:	A B C D E F G H
Disposal Condition Code:	Any (1-9)
Number of NIIN(s) Uploaded:	0

SUBMIT WANT LIST

Start Inbox - Microsoft Outlook RTD Customer Guide for Wa... Product Search For Gover... Query Submission Form

#### Options:

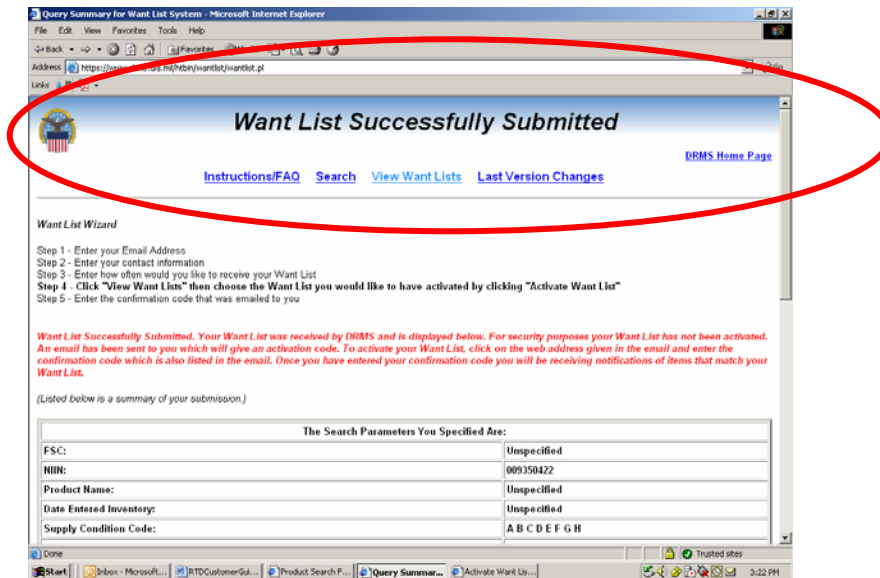
- Excel
- PDF
- Text

#### Options:

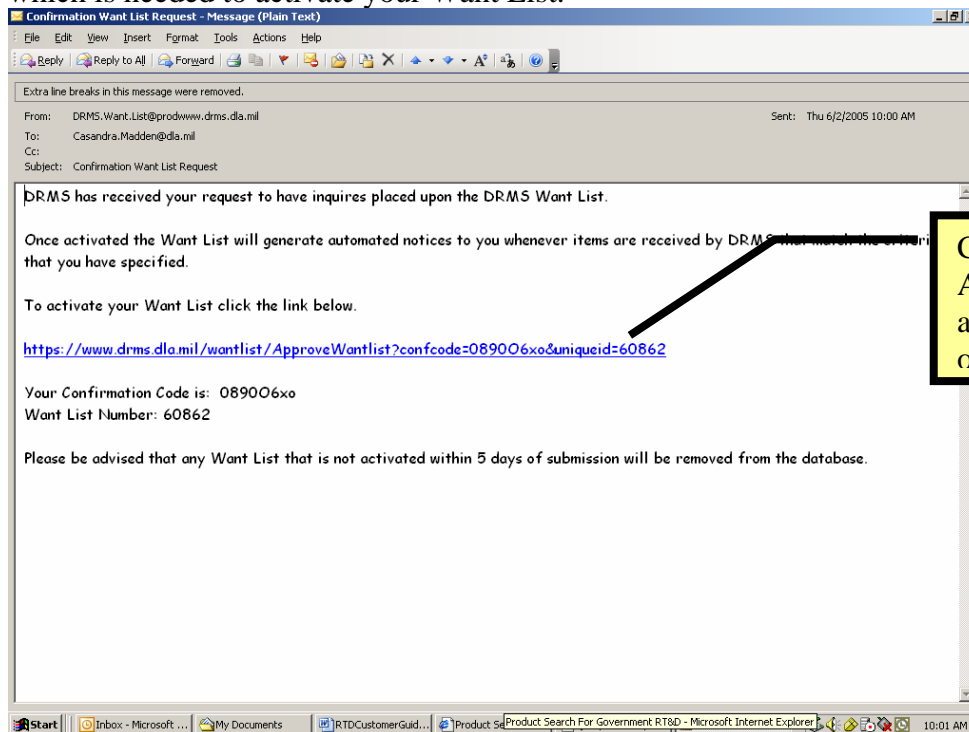
- 1 Week
- 1 Month
- 2 Months
- Up to 6 Months

Submit List

You will get notification of your Want List Schedule successfully submitted. However, you must “activate” your Want List. You can do this one of two ways:



Step 9. You will get an email within minutes of scheduling your query, which will provide a Confirmation, which is needed to activate your Want List.



Click on this Link to  
Activate Want List  
automatically,  
or.....

**Want List Successfully Submitted**

Instructions/FAQ Search View Want Lists Last Version Changes

**Want List Wizard**

Step 1 - Enter your Email Address  
 Step 2 - Enter your contact information  
 Step 3 - Enter how often would you like to receive your Want List  
 Step 4 - Click "View Want Lists" then choose the Want List you would like to have activated by clicking "Activate Want List"  
 Step 5 - Enter the confirmation code that was emailed to you

*Want List Successfully Submitted. Your Want List was received by DRMS and is displayed below. For security purposes your Want List has not been activated. An email has been sent to you which will give an activation code. To activate your Want List, click on the web address given in the email and enter the confirmation code which is also listed in the email. Once you have entered your confirmation code you will be receiving notifications of items that match your Want List.*

(Listed below is a summary of your submission.)

The Search Parameters You Specified Are:

FSC:	Unspecified
NIIN:	009350422
Product Name:	Unspecified
Date Entered Inventory:	Unspecified
Supply Condition Code:	A B C D E F G H

Point of Contact: Cassandra Madden  
 Email Address: Cassandra.Madden@dia.mil  
 Telephone: 209-961-7657  
 Fax:

DODAAC Organization: DEF REUTILIZATION M&O SERVICE  
 DODAAC Street: 74 NORTH WASHINGTON  
 DODAAC City: BATTLE CREEK  
 DODAAC State: MI  
 DODAAC Zip: 48017-3092  
 DODAAC County:

Supplemental DODAAC Street  
 Supplemental DODAAC City  
 Supplemental DODAAC State  
 Supplemental DODAAC Zip

Additional Criteria  
 Output Format: Excel  
 Frequency: Daily  
 Duration: 1 Week  
 No Results Email Notification: Yes

[View Want Lists](#)

For RTD Program information/comments, contact (via e-mail) [DLA Customer Contact Center](#).  
 or phone (Comm.) 1-877-362-2295  
 For Application/Technical Support, contact (via e-mail) [DRMS Helpdesk](#)  
 or phone (Comm.) 1-800-961-4999, J03en.001.4999

**\*\*You will be instructed to enter your email address and password, (first time users will have to create a password at this time) and it will then bring you to :**

**Your Currently Scheduled Want List Queries**

Instructions/FAQ Full Government Search Change Want List Password

**New Want List Queries**

Actions	Want List Number	Want List Type	Date Submitted	Expiration Date	Duration of Query Runs	FSC	NIIN	Product Name	Date Entered Inventory	Sup Cond Co
<a href="#">Activate Want List</a>	60868	Full Government Inventory	02-JUN-2005	09-JUN-2005	Daily for 1 Week	2200	Unspecified	Unspecified	Unspecified	A B C D E

**Active Want List Queries**

Actions	Want List Number	Want List Type	Date Submitted	Expiration Date	Duration of Query Runs	FSC	NIIN	Product Name	Date Entered Inventory	Sup Cond Co
<a href="#">Perform Search</a> <a href="#">Edit</a> <a href="#">Edit Locations</a> <a href="#">Delete</a>	60862	Full Government	02-JUN-2005	07-JUL-2005	Daily for 4 Weeks	Unspecified	011009256	Unspecified	Unspecified	A B C D

**Activate Newly Created Want List Number 60868**

Instructions/FAQ Full Government Search

**Activate Want List**

**Want List Wizard**

Step 1 - Enter your Email Address  
 Step 2 - Enter your contact information  
 Step 3 - Select file type and how often you would like to receive your Want List results  
 Step 4 - Click "View Want Lists" then choose the Want List you would like to have activated by clicking "Activate Want List"  
 Step 5 - Enter the confirmation code that was emailed to you

Please enter the eight character confirmation code that was emailed when the Want List was created.

Please note that your Want List will be sent depending on whether you chose to receive your Want List either Daily or Weekly. Daily Want Lists are emailed Monday through Saturday before 9:00 A.M. EST and Weekly Want Lists are emailed every Monday before 9:00 A.M. EST.

Newly created Want Lists are not activated five days after they were created will be deleted along with all NIINs uploaded that are associated with the Want List.

Confirmation Code (Case Sensitive)

[Activate Want List](#) [View Want Lists](#)

Current Want List Queries - Microsoft Internet Explorer

Address: <https://www.drms.dla.mil/wantlist/wantview/ActivateServlet>

**Note: Your Want List is now Active!**

Want List is now active.

## Your Currently Scheduled Want List Queries

[Instructions/FAQ](#) [Full Government Search](#) [DRMS Home Page](#)

Actions	Want List Number	Want List Type	Date Submitted	Expiration Date
<ul style="list-style-type: none"> <li><a href="#">Perform Search</a></li> <li><a href="#">Edit</a></li> <li><a href="#">Edit Locations</a></li> <li><a href="#">Delete</a></li> <li><a href="#">Extend</a></li> <li><a href="#">Upload Niins</a></li> </ul>	60868	Full Government Inventory	02-JUN-2005	09-JUN-2005
<ul style="list-style-type: none"> <li><a href="#">Perform Search</a></li> <li><a href="#">Edit</a></li> <li><a href="#">Edit Locations</a></li> <li><a href="#">Delete</a></li> <li><a href="#">Extend</a></li> <li><a href="#">Upload Niins</a></li> </ul>	60862	Full Government Inventory	02-JUN-2005	07-JUL-2005

Once your Want List is Activated, you may:

- Perform Search
  - Search + Milstrip
- Edit
  - Most common will apply to Condition Code, Sort by option, Format, and how often you want the query to run
- Edit Locations
  - To change the DRMO in which you want searched
- Delete
  - This will permanently remove your Want List
- Extend
  - Automatically extends in the increments in which the Want List was originally scheduled
- Upload NIINs
  - Upload additional NIIN (s)

Step 10. After you have scheduled your Want List, you should start receiving emails at the rate you selected (Daily, weekly, monthly).

Want list with results email will look as follows:

#### Product Search For Government RT&D

##### DRMS Search Results

##### Property for Reutilization, Transfer, and Donation

Assets identified as result of a customer search may not be available.  
Availability status should be confirmed with the DRMO prior to processing a requisition.

\*\*\*\*\*

NOTICE: IF YOU DO NOT WISH TO RECEIVE THIS E-MAIL, USE AN INTERNET BROWSER TO ACCESS THE FOLLOWING URL "<https://www.drms.dla.mil/wantlist/wantview/LoginUserServlet>".  
FOLLOW DIRECTIONS TO MAKE QUERIES INACTIVE THAT CAUSED THE E-MAIL TO BE SENT.

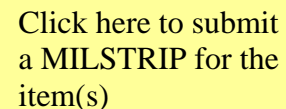
\*\*\*\*\*

For best viewing of text, use a fixed font(i.e. Courier) to format reports.

\*\*\*\*\*

Parameters for Want List 60822:

- NIIN is 009350422
- Cycle = DOD, FEPP, RTD2, PRE, GSA, DONATION, EXP DONATION, EXP DOD FCA
- Any disposal condition.
- Supply condition code = A, B, C, D, E, F, G, H
- Order by NSN



Click here to submit  
a MILSTRIP for the  
item(s)

Click below to Milstrip the property in this email message.

[https://www.drms.dla.mil/wantlist/MilstripServlet?confcode=36ln16m1&last\\_run\\_date=](https://www.drms.dla.mil/wantlist/MilstripServlet?confcode=36ln16m1&last_run_date=)

RTD questions, concerns, etc., may be referred to DRMS Customer Service at 1-877-352-2255 or DSN 661-7766 or by E-mail to [rtd@mail.drms.dla.mil](mailto:rtd@mail.drms.dla.mil)

If you would like to order (requisition) any of the assets identified above through your supply activity, you need to take action with the appropriate personnel at your activity.

If you are operating from a military (.mil) network and have requisitioning authorization from your Accountable Supply Officer, you may use the <https://www.drms.dla.mil/asset/milstrip/milstripsearch.html> for MILSTRIP Search and Requisition Form or the old <https://www.drms.dla.mil/asset/milstrip/milstrip.html> for MILSTRIP Requisition Form.

Please see <http://www.drms.dla.mil/rtd03/help.htm> for a Glossary of Terms.

Please see <http://www.drms.dla.mil/rtd03/dodpropsearch.htm> for the Government Search Page.

Please see <http://www.drms.dla.mil> for the DRMS Home Page.

For tech support please email [helpdesk@mail.drms.dla.mil](mailto:helpdesk@mail.drms.dla.mil)

By clicking on the attachment (Excel spreadsheet) in your email, you will be able to review the items that match your Want List.

Step 10a. Here is an example of a match to your scheduled Want List, which you submitted the previous day.

Results for Want List Number 24917														
CYCL	DAY	SITE	PRODUCT NAME	NATIONAL STOCK	DISPOSAL TURN-IN DOCUMENT	D M I L	H M S D	QTY	ORIGINAL ACQUISITION PRICE	UNIT	R S D	FDR CON STA	STORAGE LOCATION	DATE ENTERED INVENTO
DOD	17	RIPL YUMA	COT,FOLDING	7105009350422	M003714134J001	A		13	\$53.16	EA	P	HK	SAM010311A1	17-May-04

Go back to your email to select other options such as MILSTRIP (order) the item if you wish.

Step 11. To MILSTRIP the item, which came back on your scheduled automated Want List search results. Fill in the appropriate MILSTRIP information below, then press the Submit Requisition button. For Instructions and Field Explanations, see: [MILSTRIP Key](#)

**Use of this Form Without Such Authorization is *PROHIBITED!!***

(M = Mandatory)

(NOTICE: The Requester information will be used if DRMS HQ personnel have questions about the requisition and for DRMO personnel to use when a POC is required for shipping. Please use your actual case-sensitive email address)

Requisitioners completing this form must have authorization from the Accountable Supply Officer (ASO).

Doc Ident: <input type="checkbox"/> A0A <input type="checkbox"/> A01 <input type="checkbox"/> A0D	Rout Ident: S9D
M&S: <input type="text" value="S"/>	DoDAAC: SC4400
Date: <input type="text"/> (M)	Supplementary Address: <input type="text"/>
Demand Code: <input type="text"/>	Fund Code: <input type="text"/>
Signal Code: <input type="text"/> (M)	Project Code: <input type="text"/>
Distribution Code: <input type="text"/>	Req. Del. Date: <input type="text"/>
Priority: <input type="text" value="15"/> (M)	Advice Code: <input type="text"/>
Requester Name: <input type="text" value="Casandra"/> (M)	Requester Email: <input type="text" value="Casandra.Madden@dla.mil"/> (M)
Requester Phone: <input type="text" value="269-961-7657"/> (M)	

Document Number of Requisitioner = DoDAAC + Date + Serial No.

Requisitioners completing this form must have authorization from the Accountable Supply Officer (ASO). You may forward your request via email to your ASO for review and approval.

ASO Email Address:



The Site Name link will take you to a page providing access to current DRMO Address and POC information. If the Product Name is highlighted, FlisPlus information and/or a Photo is available for the item. If the NSN is highlighted, Flis information is available for the item. Selecting a DTID will execute a Milstrip requisition history query for the DTID.

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<input type="text" value="0"/>	<input type="text"/>	DOD	17	<a href="#">RIPL</a>	COT,FOLDING	<a href="#">7105009350422</a>	<a href="#">M003714134J001</a>	<a href="#">A</a>	13	13	\$53.16	EA -	<a href="#">HX</a>
				<a href="#">YUMA</a>									

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[DRMS Home Page](#)  
 Email: [tech\\_support@drms.dla.mil](mailto:tech_support@drms.dla.mil)

Fill in Qty wanted (make sure you view Qty available & condition code to the right first.  
 Fill in Serial #, if you are authorized to do so, if not, leave Serial # box blank and email to ASO. See above.

NOTE: In Step 6, you were given a choice to Schedule your Want List or submit a MILSTRIP request for items matching your query. When choosing MILSTRIP from Step 8, you will get a slightly different looking MILSTRIP form that in Step 11. Remember, you must have the Accountable Supply Officer's approval.